



Timothy M. Kaine  
Governor

# COMMONWEALTH of VIRGINIA

Stacy L. Burrs  
Director

## Department of Minority Business Enterprise

1111 East Main Street, Suite 300

Richmond, Virginia 23219

Viola O. Baskerville  
Secretary of Administration

January 22, 2007

Mr. Atul Patki  
Teknofirm, Inc.  
3720 Valley Oaks Dr.  
Fairfax, VA 22033

Dear Mr. Patki :

**Vendor #: T601**

The Virginia Department of Minority Business Enterprise (VDMBE) has approved the certification of your firm as a Disadvantaged Business Enterprise (DBE) subject to the requirements of the DBE Regulation 49 CFR, Part 26 and all the laws of this state applicable to the transaction of business. Teknofirm, Inc. is eligible to participate in the DBE Program until **February 1, 2010** unless it is determined otherwise. However, prior to **February 1 of next year**, you will be required to submit updated information (Affidavit of No Change, business and personal federal tax returns for the last tax year—*signed and dated*—and a current Personal Financial Statement of the Owner(s)).

It is your responsibility to notify VDMBE immediately of any changes in your firm such as name, address, ownership, officers or Board of Directors. Please check the accuracy of your entry in our VDOT DBE Directory at [www.dmbv.virginia.gov](http://www.dmbv.virginia.gov). Your firm's certification is subject to our review at any time during the year and you may be required to provide any and all relevant documentation. Failure to cooperate by providing the requested information may lead to de-certification.

You may receive management and technical assistance by writing to the Department of Minority Business Enterprise, 1111 East Main St., Suite 300, Richmond, VA 23219, or by calling (804) 786-5560. If you have questions, please contact **Evelyn Henson** at (804) 786-1647, or by email at [evelyn.henson@dmbv.virginia.gov](mailto:evelyn.henson@dmbv.virginia.gov).

Sincerely,

*Stacy L. Burrs*

Stacy L. Burrs  
Director